

HERRIN COMMUNITY SCHOOL DISTRICT No. 4
500 N. 10th Street
Herrin, IL 62948

To: FCC
From: Cassie Burgess, Assistant Superintendent, Herrin CUSD No. 4
Re: Form 471 Application Numbers: 1006474
Funding Request Numbers: 2733061
BEN: 136831

Tuesday, November 8, 2016

Dear FCC:

I am writing to request a waiver on the deadline for filing an invoice with USAC (Universal Service Administrative Company). The school district missed the deadline for filing an "Invoice Deadline Extension" and would appreciate the opportunity to have the deadline extended further.

The primary reason for this waiver request is we have been recently notified of this by mail of the partial payment on

November 2, 2016, I have been newly introduced to the E-rate process and my original BEAR form was accepted on October 24, 2016 however, upon further investigation we realized that the district did not receive the remainder of one of the committed FRN amount until after the deadline. I have been in contact with my service provider and they have not yet responded to my phone call.

Per the Form 472 BEAR Notification Letter states, "If a new BEAR cannot be submitted before the Invoice deadline passes, you or your customer may submit a request for a deadline extension. (See "Invoice Deadlines and Extension Requests" posted in the SLD section of the website for more Information).

Your consideration, understanding and cooperation is greatly appreciated in this matter.

Sincerely,

Cassie Burgess
Assistant Superintendent, Herrin CUSD No. 4
cassie.burgess@herrinschools.org

618-942-6544